

Supporting the Peace region's opportunity for agricultural production and agrifoods economic activity

Adobe Reader 8.0+ is required to complete this application form.

If you are using an earlier version, you will not be able to save any information you enter into the form.

Adobe Reader is a free download available at: <http://www.adobe.com/products/acrobat/readstep2.html>

+ Please ensure documents are downloaded and saved to your computer desktop prior to entering any information. If opened and completed within your internet browser, any information entered will not be saved.

1. Project Name

Provide a name for the proposed project:	Have you previously received any funding from this program?
	Yes No

2. Applicant Profile

Applicant (legal name):	Business or society registration number: <i>(if applicable)</i>
Mailing address:	Telephone:
Email:	Website URL (if applicable):

Complete the following if the project's physical location is different than the organizations mailing address:

Physical address:

3. Primary Contact Information

Primary contact (for this application):	Position/title:	
Email:	Primary Phone Number:	Secondary Phone Number:

4. Project Type

Please select the type of project (one project per application form):

1. Events and Educational Initiatives

Event type:	Local	Provincial	National
-------------	-------	------------	----------
2. Farming Infrastructure
3. Research and Demonstration Initiatives

5. Required Application Features

Projects must be based in or support the Peace region’s opportunity for agricultural production.
 Please select the designated community(s) and/or electoral area(s) that will primarily benefit from the project:

City of Dawson Creek	Peace River Regional District:
City of Fort St. John	Electoral Area B
District of Chetwynd	Electoral Area C
District of Hudson’s Hope	Electoral Area D
District of Taylor	Electoral Area E
District of Tumbler Ridge	
Village of Pouce Coupe	

The fund targets the following priority areas.
 Please select the priority area(s) that your project will address:

- Research and development to directly benefit agriculture in the Peace region
- Market development for the agriculture sector
- Training and education used to engage youth and support new entrants into the agricultural industry and new agricultural enterprises
- Capital investment for agriculture industry infrastructure
- Transportation and supply chain improvements for agriculture

6. Project Overview

Provide a description and rationale of the project:

Describe how the project will support the Peace region’s opportunity for agricultural production and agrifoods economic activity:

Explain how the project will support improved productivity in the Peace region’s agriculture sector (if applicable):

Describe how the project will contribute to environmental sustainability or climate change response (if applicable):

Describe how the project will improve land productivity or land base management in the Peace region (if applicable):

Describe how the project will improve market access for Peace region agricultural products or support new product development or improved business practices (if applicable):
Quantify any direct economic benefits that could result from the project:
Qualify the indirect economic benefits that could result from the project:

7. Project Timeline

Stage of project:	Scheduled date (dd-mmm-yyyy):
Forecasted project start date	
Forecasted project completion date	

Please complete the following, only if applying to Research and Demonstration Initiatives:

Other project milestones:	Scheduled date (dd-mmm-yyyy):

8. Project Budget, Funding Request, and Funding %

Please complete one of the following:

1. EVENTS AND EDUCATIONAL INITIATIVES

Have you previously accessed funding under this funding category?

Yes No + If yes, the previous project must have been paid in order to re-apply.

Eligible project budget (as per Project Budget Template):	Funding request (grant):	Requested funding %:
\$	\$	%
+ Applicants are required to use the Project Budget Template .	+ Maximum \$5,000 for local events. + Maximum \$10,000 for provincial events. + Maximum \$15,000 for national events.	+ Maximum 80%.

I have read and understand the [Events and Educational Initiatives Application Guide](#) including eligible and ineligible costs.

2. FARMING INFRASTRUCTURE - CAPITAL

I am a key producer association.

I am not a key producer association.

Note: Key producer associations are not limited to a maximum funding request but are limited to requesting up to 50% of the eligible project budget.

Have you previously accessed funding under this funding category?

Yes No + If yes, the previous project must have been paid in order to re-apply.

Eligible project budget (as per Project Budget Template):	Funding request (grant):	Requested funding %:
\$	\$	%
+ Applicants are required to use the Project Budget Template .	+ Maximum \$50,000. (Except for key producer associations.)	+ Maximum 50%.

I have read and understand the [Farming Infrastructure Application Guide](#) including eligible and ineligible costs.

3. RESEARCH AND DEMONSTRATION INITIATIVES

Have you previously accessed funding under this funding category?

Yes No + If yes, the previous project must have been paid in order to re-apply.

Eligible project budget (as per Project Budget Template):	Funding request (grant):	Requested funding %:
\$	\$	%
+ Applicants are required to use the Project Budget Template .	+ Maximum of \$100,000.	+ Maximum 70%.

I have read and understand the [Research and Demonstration Initiatives Application Guide](#) including eligible and ineligible costs.

10. Other Funding Sources

Funding source: ★ Do not use acronyms.	Amount (\$):	Identify funding terms:	Identify funding confirmation:
	\$	Applicant contribution	Approval letter attached
	\$	Grant Loan Other:	Approval letter attached Date approval expected:
	\$	Grant Loan Other:	Approval letter attached Date approval expected:
	\$	Grant Loan Other:	Approval letter attached Date approval expected:
TOTAL OTHER FUNDING: \$		TOTAL PROJECT FUNDING: \$ (Northern Development + Other Sources)	
★ Note: Eligible project budget must match total project funding ★			

I confirm that the applicant contribution is a minimum of 10% of the eligible project budget.

I confirm that the eligible project budget matches total project budget.

11. Required Attachments

Confirm all required documents attached to this application:

Detailed project budget using the [Project Budget Template](#) (required; in excel format)

Detailed quotes

★ If quote(s) cannot be obtained, a detailed budget breakdown must be provided

Detailed mapping of location and planned project

If applicable: Verification of approval from other funding sources (e.g. approval letter or contract)

If applicable: Society certificate of incorporation (required for not-for-profit applicants)

If applicable: Before photo(s)

If applicable: If you are a lessee applying for a project on leased land, a copy of the lease agreement and/or a letter from the landowner is required

If applicable: Letter(s) of support

Identify the person(s) or organization(s) providing a letter of support for this funding application:

★ Letter(s) of support are welcome but not required.

12. Authorization

I have read and understand the applicable [Application Guide](#) and confirm that all the required information has been completed in this form, and required attachments are being submitted.

I understand that Northern Development has the right to discard incomplete applications.

I confirm that the information in this application is accurate and complete, and that the project proposal, including plans and budgets, is fairly presented.

I agree to enter into an agreement with Northern Development prior to commencing the project. Project costs incurred by the Applicant in the absence of a signed agreement are at the sole risk of the Applicant and any such costs may be considered ineligible for reimbursement.

I agree that once funding is approved, any change to the project proposal will require prior approval from the BC Hydro Peace Agricultural Compensation Fund Board.

I also agree to submit reporting materials as required by Northern Development.

I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.

I authorize Northern Development to make enquiries, collect and share information with such persons, firms, corporations, federal and provincial government agencies/departments and non-profit organizations, as Northern Development deems necessary for decision, administration, and monitoring purposes for this project.

I agree that information provided in this application may be shared with the appropriate board of directors, Northern Development staff, consultants, and BC Hydro.

Name (organization signing authority): ✦ <i>Please type name.</i>	Position/title:	Date:
--	-----------------	-------

13. Submitting Your Application

Completed funding applications (with all required attachments) should be provided electronically to Northern Development by email to agfund@northerndevelopment.bc.ca.

✦ *Please submit this Application Form and all attachments in one email; do not scan this form.*